

# ANNEX 1 – VIDEO NARRATIVE

Proposed video narrative:

The Constitution acts as a rule book that governs every aspect of Oxfordshire County Council's powers, its services and the work of its officers.

It sets the structure for how meetings operate and makes sure decisions in those meetings are legal, fair and transparent. It defines the responsibilities of officers, sets out procedures for decision making on matters delegated to officers and contains protocols relating to expected standards of conduct.

The Constitution enables Councillors, officers, citizens and stakeholders to understand how the Council makes decisions and who is responsible for them. It ensures that what we do is efficient, transparent and accountable to you.

The law requires all Councils to have a written constitution and the Oxfordshire County Council constitution is kept regularly updated.

The Constitution is available on the Oxfordshire County Council website, but if you are having difficulty in accessing it and require it in a different format, then please e-mail the Democratic Services Team through the link on the Contact page on the website or write to the Team at County Hall, New Road, Oxford OX1 1ND. Messages can also be passed to the Team through the Oxfordshire County Council switchboard on 01865 792422.